

Amsterdam Municipal Golf Course Off Season Report

Maintenance meeting 1/31/2023

Present: Alex, Scott and Bill.

1. We discussed the Domain for the website and Scott will try and get the Domain password from Kevin.
2. Scott will move forward with the Outing contract he submitted to us.
3. Mayor said he would try and make a decision on a temporary pro-shop by 2/1/2023.
4. Waiting for the final decision on GPS.
5. We will use the \$1235 from the commissioners cup for course signage, Briteview will use their allocation of \$1600 prior to using the commissioners cup funds.
6. We discussed sign issues on each hole, key issues are as follows,
 - Hole 2-signs before green, cart directional
 - Hole 3-markers to red tees.
 - Hole 4-insert post half way down path to whites, drive in back out. Sign to reds.
 - Hole 5-sign to reds
 - Hole 6-condition restriction signs.
 - Hole 7-cart directional signs prior to green and steep grade on fairway.
 - Hole 8-Rope off, cart path only.
 - Hole 9-Directional signs to silvers and reds, 9 tee sign.
 - Hole 10- At white tee box, sign-red and silvers >, bottom of hill directional signs, silver left and reds up the hill.
 - Hole 11-Only condition signs
 - Hole 12-Discussed moving ladies tee box forward, other obvious. Discuss boundaries and stakes
 - Hole 13-Only condition signs.
 - Hole14- Lateral hazards
 - Hole15- Reds and blues add signage.
 - Hole16-only conditional signs, bridge warning if still intact.
 - Hole17-Sign designating reds.
 - Hole18-designating reds and silver direction.
 - These are only recommendations and tweaking will be necessary. We will use quality signage, no cardboard or pink flags. Revisions may be necessary pending GPS program

Notes taken by:

Bill D

Maintenance Meeting 2/21/2023

Present Scott, Alex, Bill

Walked the course and made the following observations

1. The fence along the road on the first hole needs serious repair.

2. Replace and repair ties on 4th hole, both steps and front of ladies tee box
3. Collect and paint tee box markers as well as yardage stakes.
4. The golf teaching course may need some kind of protection from the driving range.
5. Many branches and some large limbs need to be cleaned up.
6. Many trash cans had trash in them
7. The backstop on hole 10 at forward tees needs repair or replacement
8. Decide what to do on the bridge on hole 16 and take action.
9. Hole #9 reds and silvers need a net or backdrop
10. Chemical locker update.
11. Discussion on electrical issues, contacted Mayor said we move on it right away

Notes taken by:

Bill D.

Maintenance meeting 2/21

Present: Scott Alex and Bill

1. Discussed driving range and positioning of youth training holes in relation to both. The driving range will be open in the AM and youth holes in the afternoon during summer months.
2. Discussed an approximate cost of \$10,000 not counting cement pad for driving Matt's and a driving practice net.
3. Alex, informed us that the bridge on hole 16 and the demolition or rebuilding would be outside Briteviews purview and would have to be a city project.
4. Scott said we will looking for an additional revenue stream through soliciting ads for the GPS system
5. We discussed the possibility of a ball dispensing machine which would cost between \$3000-\$7000, probably not a good idea in the first year.
6. We discussed our new domain name "golfamsterdamuni.com" which we now own and control. We will promote the new site through email blasts, Facebook, Instagram, City site and Rec dept cooperation and any other promotional possibilities
7. We decided on the new pro shop trailer and will have it delivered for set up approximately 3/21-3/25. The approximate cost for a six month rental will be \$10,000
8. Alex and Scott will discuss and inquire about the contents of the current pro shop and the transfer to the temporary structure
9. Alex, Paul and Alex's new asst Steve will begin on site work 3/1-3/3 and balance of crew in Mid March.

Conversation between Scott and Bill regarding GPS and issues:

1. We have been told we will receive \$69,000 which was paid by the club house insurance company for remediation of asbestos.
2. Part of the funds will be used to pay for the GPS which amounts to \$85 per cart per month which will amount to approximately \$3500 per month. This would amount to approximately \$48,000 over two years

4. We have 40 carts now, Scott would like to add an additional 8 to our fleet if he can get them at a good price.
5. Scott has found and received approval on an assistant who will handle day to day issues.

Notes take by Bill

Maintenance meeting 3/30/22. Alex and Bill

1. Brightview, purchased a new hole cutter, which will allow us to cut even and more balanced pin holes.
2. They purchased a hole painting system that will allow us to paint the inside of the pin holes white.
3. Alex, will develop a pin distance sheet that will allow golfers to easily determine pin placement from a Spreadsheet and eventually on the GPS.
4. Brightview, will have a 7 man crew on board by 4/3 and an additional three workers by 4/10, the full crew.
5. Course prep-clean up branches and any other obstacles on the course. Roll and top dress greens. Rough cut with mulcher and replace all markers and ball washers,,to be completed by week of 4/4.
6. We have new rake heads for all sand traps.
7. Electrical repairs of maintenance barn have been completed and power restored to the chemical barn.
8. The maintenance barn was painted over the winter.
9. Alex, will not do a spring aeration but will spike with solid Tynes and top dress. Planning aeration's for August and October, need to work around tournaments.
10. We revisited the cart path issue, I discussed with him that course maintenance is a top priority and it is realistic to assume he can do the cart paths and not compromise his care of the course. He said he could do two paths a week without compromising his normal course duties. We set a completion target for December. If this is not acceptable we will have to research the use of an independent contractor or the city taking over the project.
11. Chemical locker has not been received, chemicals spent winter in the barn, luckily the inventory was low.
12. We must decide the fate of the bridge on 16, we have been kicking the can down the road, we should take action.
13. We discussed equipment we may need in the near future and here is the list: A. Aerator-Toro pro corp6480-new \$30,000 used \$15,000. We currently rent twice a year for \$1200. B. Fairway mowers new reels for two mowers,\$3000 per reel, five per mower, \$15,000 per mower total.C. Utility cart (club car 300) \$10,000.D. Turbine blower , new \$8000 used \$4000. E. Sand trap raker, \$10,000.
14. Discussed course opening, Scott and Alex decided on 10th weather and preparation permitting.

Notes taken by Bill

Muni Maintenance meeting notes 4/18/23.

Present: Scott, Alex, Jeff and Bill.

Old Business

1. Cart Paths - we were advised that the degree of difficulty involved in repairing the paths was beyond Brightviews ability. Alex informed us, to do the one section on the ninth hole took an estimated 70 hours to complete. We do not want to compromise the quality of work on the course and it appears Brightview will not be able to complete the project. I think the commission will have to review this and come up with an alternative course of action.
2. Tree timing program has been stalled, we have had four companies come for estimates however only two have given estimates, we need a third or try and get confirmation with only two estimates. Alex will reach out to update estimates
3. the chemical barn is once again in need of repair, we have applied tarps for the past two years but this is at best a band aid, we really need to replace the roof, the current one is now leaking.
4. Bridge on hole #16 should be repaired or replaced, this would be a city project. New Business
5. Alex will be verticutting greens next week.
6. Scott will send an updated list of tournaments and events planned.
7. Five Star was paid for past due invoices from 2022.
8. Scott is waiting for the voucher for funds from asbestos remediation.
9. Scott is completing the purchase of a chemical locker.
- 10 The gas tank for refueling carts will be moved close to a temporary pro-shop.
11. It is anticipated that the GPS systems will be available in July some time.
12. Alex, informed us he has purchased 7 Sprinkler heads for \$3000 leaving a balance of \$500 in the irrigation account not counting the \$350 tractor fund. Brightview has spent approximately \$1500 of our maintenance budget leaving a balance on hand of \$16,000 for the season.
13. Alex, is using a new software system called Turf Cloud which will allow real-time evaluation of work projects and resources being used.
14. Electric utility cart will need new batteries.
15. Scott, will evaluate member purchased carts and determine how many can be salvaged and the other sold off as used carts.
16. A tree fell on the cart barn damaging the roof, tree will be removed once issues are resolved.
17. Alex transferred the computer for course operations from old pro-shop to maintenance barn.

Submitted: Bill D.

Muni maintenance meeting notes 4/25

Present: Jeff, Scott, Alex, Paul (tech for equipment) Bill
Start complete by

Old business:

1. cart paths, as previously stated, Brightview will not continue with project. Bill reached out to the Mayor requesting he visit the course and first hand see what needs to be done to bring them up to a manageable level and discuss options. The Mayor said he would have his secretary set up a time when he could come up and take a cart ride, so he could see first hand
2. Tree trimming estimates still not complete, Alex will contact services for final estimates
3. Chemical Barn roof is in still in a state of disrepair, Brightview will patch to get us through the summer but the roof must be repaired prior to winter. Perhaps when mayor visits we can address this
4. Will remove the tree which fell on cart barn and Brightview will patch temporarily but will need to be addressed and a more permanent repair before winter.
5. Chemical locker, just waiting to be delivered

New Business

1. Verticut on hold due to weather
2. We have a balance in our repair account of \$15,500 and a balance in our irrigation account of \$850. (see last weeks notes for explanation)
3. Brightview will place flowers around the temporary clubhouse to spruce it up a bit.
4. Paul, advised there was a small leak in the maintenance barn roof which he can repair but the roof will need to be replaced in about 5 years or so.
5. Scott will check to see if electric utility cart is part of our cart lease agreement and if so who is responsible for replacing or maintaining aged batteries in the cart.
6. discussed tires on golf carts as well as utility vehicles and if need to be replaced, we pay for the tires lease company pays installation.
7. Discussed possibility of installing fans in maintenance barn to prevent dry rot of hydraulic lines, appears to be a problem according to Paul.
8. Scott suggested Alex and Paul contact Bob Girding at Pine haven to see if we might be able to cannibalize some equipment and save the expense of purchasing new equipment.
9. There are several drains which will need to be replaced over time, we should plan doing a few each year to avoid one large cash outlay.
10. Gas tank has been moved to the back side of the parking lot near the pro shop
11. Starting times have been established and are on our website.
12. We will reduce the size of the putting green to accommodate maintenance of said green
13. Discussed handling carts that breakdown on the course and Brightview will assist if there is a complicated situation which Muni staff can't handle.

submitted by

BillD

Respectfully submitted by,
Christine Sherlock
AMGC Golf Commission Secretary

